**STATE OF COLORADO**

**[DEPARTMENT/AGENCY]**

**MEMORANDUM OF UNDERSTANDING (MOU)**

**WITH**

**[DEPARTMENT/AGENCY] FOR THE [PROJECT NAME] PROJECT (CORIP)**

1. **PURPOSE & SCOPE**

The purpose of this MOU is to clarify identify the roles and responsibilities of each party as related to the Colorado Resiliency Institutionalization Project.

In particular, this MOU is intended to:

* Establish the responsibilities of all parties
* Clarify the roles for all parties
* Outline the purpose and scope for the agencies involved with this program

**II. BACKGROUND**

This MOU is entered into by and between the [Department/Agency] (hereinafter called “X”), and the [Department/Agency], who may collectively be called the “Parties” and individually a “Party”, both of which are agencies of the STATE OF COLORADO, hereinafter called the “State”.

[Include additional background on factors leading to the agreement.]

**III. [Department/Agency]and [Department/Agency]’sRESPONSIBILITIES UNDER THIS MOU**

The purpose of this MOU is to allow the Parties to jointly agree to [State purpose of the MOU.]

In particular, this MOU is intended to:

[Provide additional detail as necessary.]

**IV. [Department/Agency]DOLA and [Department/Agency]’sOEDIT’s RESPONSIBILITIES UNDER THIS MOU**

[Department/Agency]and [Department/Agency] shall undertake the following activities:

**Activity 1:**

* [Include detail as necessary.]

**Activity 2:**

* [Include detail as necessary.]

[Include additional activities as needed.]

**VI. [DEPARTMENT/AGENCY]’s RESPONSIBILITIES UNDER THIS MOU [The following two sections define the responsibilities of the individual departments/agencies that are party to the agreement.]**

DOLA shall undertake the following activities:

[Include detail on DOLA activities as needed.]

Funding:

**VII. [DEPARTMENT/AGENCY]’S RESPONSIBILITIES UNDER THIS MOU**

[Department/Agency] shall undertake the following activities:

[Include detail on DOLA activities as needed.]

Funding:

**VIII. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES**

 **THAT :**

The rights and obligations of each Party hereunder are personal to such Party and may not be transferred, assigned or subcontracted without the prior, written consent of the other Party.

Term-Work Commencement

The Parties respective performances under this Agreement shall commence on the later of the Effective Date or **[Month] X, 20XX**. This Agreement shall terminate on **[Month] XX, 20XX** unless sooner terminated or further extended as specified elsewhere herein. Either Party may terminate this Agreement by giving the other Party 30 days prior written notice setting forth the date of termination. Upon termination the liabilities of the Parties for future performance hereunder shall cease, but the Parties shall perform their respective obligations up to the date of termination.

**IX EFFECTIVE DATE AND SIGNATURE**

This MOU shall be in effect upon the signature of [Department/Agency]’s and [Department/Agency]’s authorized officials. It shall be in force from \_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_.

[Department/Agency]and [Department/Agency] indicate agreement with this MOU by their signatures.

Signatures and dates

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[Representative] [Representative]

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 Date Date